



Preparazione del Grant Agreement – uno sguardo d'insieme

**H2020 Horizon 2020 Coordinators' Day
21-22 maggio 2015**

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Grant agreement preparation (GAP) in H2020

- H2020 GAP – visione d'insieme
- Novità chiave – cosa c'è di nuovo



H2020 GAP – the process overview








Impegnati per rendere il processo più semplice e veloce

Formato elettronico del grant management

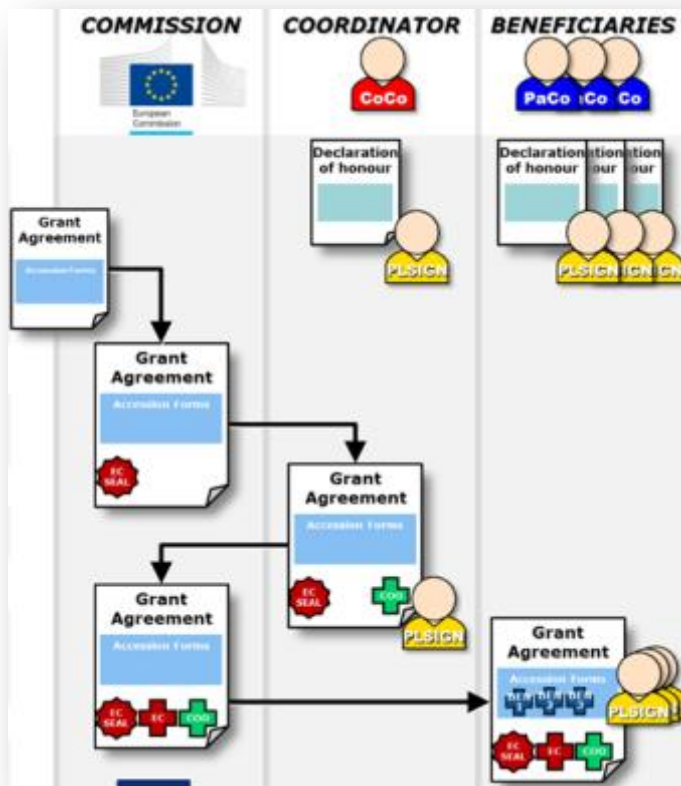
- Solo procedura on line: senza l'uso di carta supportati dalla firma digitale
- Basata su una "catena di fiducia" autorizzata dalla firma digitale
- Identity e Access Management (IAM)
- Ruoli autorizzati dalla firma digitale

The **minimum configuration** is:

- ✓ 1 LEAR per organisation 
- ✓ The Primary Coordinator Contact 
- ✓ 1 Participant Contact per beneficiary 
- ✓ 1 Legal Signatory per organisation 
- ✓ 1 Financial Signatory per organisation 

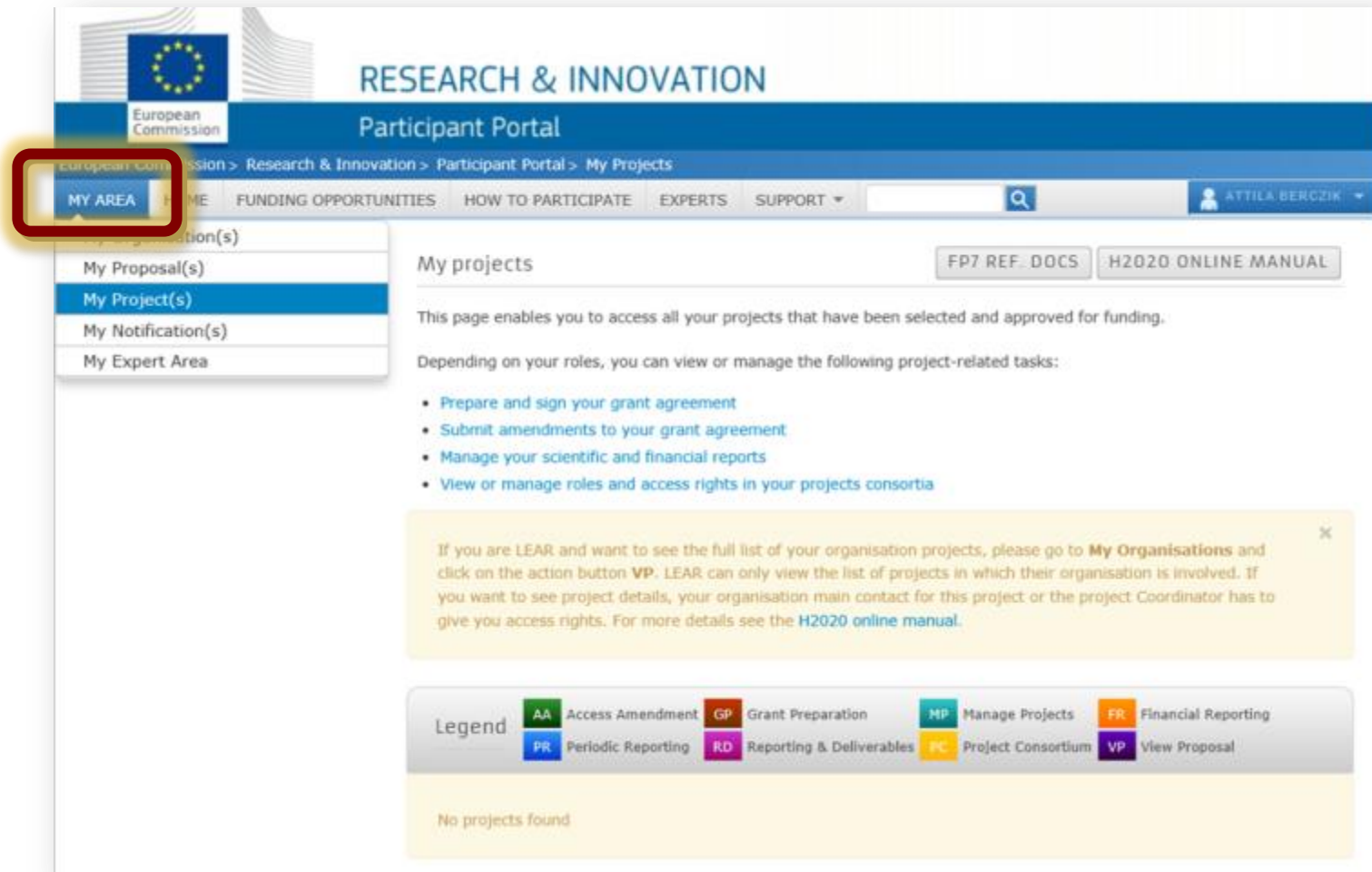


Formato elettronico del grant management



- **Declaration of honour**
il coordinatore e ogni beneficiario firmano il LSIGN (legal signatory)
- **Il Grant Agreement**
 - **Prima** firma il coordinatore attraverso il **LSIGN**
 - **Secondariamente** l'Unione Europea EC/Agency
- **Accession Forms**
Ogni beneficiario – attraverso il **LSIGN**

IT system suite for grant management



RESEARCH & INNOVATION
Participant Portal

European Commission > Research & Innovation > Participant Portal > My Projects

MY AREA | HOME | FUNDING OPPORTUNITIES | HOW TO PARTICIPATE | EXPERTS | SUPPORT

ATTILA BERGZIK

My projects FP7 REF. DOCS H2020 ONLINE MANUAL

This page enables you to access all your projects that have been selected and approved for funding.

Depending on your roles, you can view or manage the following project-related tasks:

- [Prepare and sign your grant agreement](#)
- [Submit amendments to your grant agreement](#)
- [Manage your scientific and financial reports](#)
- [View or manage roles and access rights in your projects consortia](#)

If you are LEAR and want to see the full list of your organisation projects, please go to **My Organisations** and click on the action button **VP**. LEAR can only view the list of projects in which their organisation is involved. If you want to see project details, your organisation main contact for this project or the project Coordinator has to give you access rights. For more details see the [H2020 online manual](#).

Legend

AA	Access Amendment	GP	Grant Preparation	MP	Manage Projects	FR	Financial Reporting
PR	Periodic Reporting	RD	Reporting & Deliverables	PC	Project Consortium	VP	View Proposal

No projects found

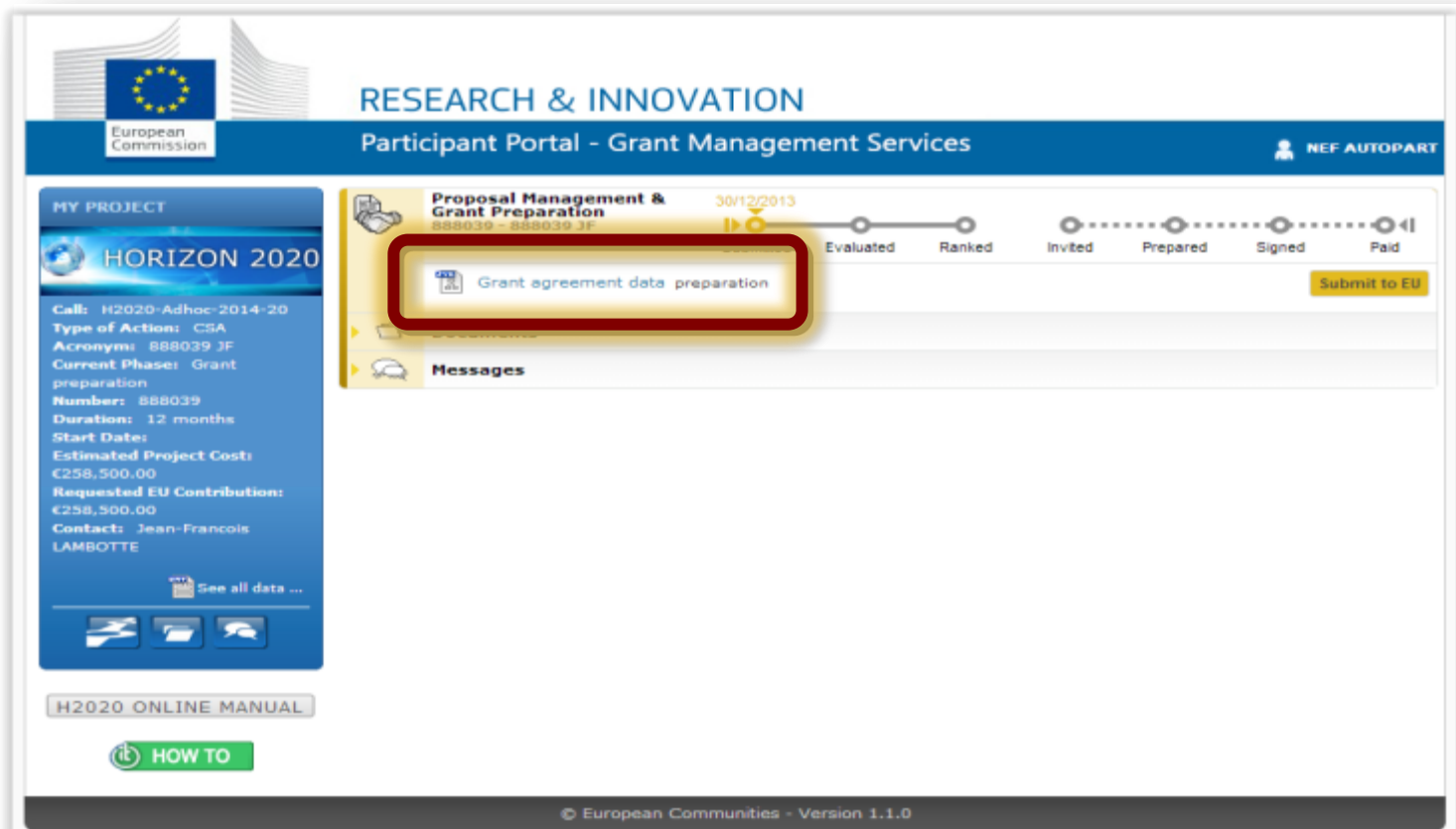


IT system suite for grant management

The screenshot shows the 'RESEARCH & INNOVATION Participant Portal' interface. A navigation menu on the left contains 'My Proposal(s)', 'My Project(s)', and 'My Notification(s)'. The 'My Project(s)' item is highlighted with a red box. The main content area is titled 'My projects' and includes a 'H2020 ONLINE MANUAL' button. Below this, there is a list of project-related tasks and a legend for project statuses. A table at the bottom displays two project entries: DEMO1 and DEMO2, both under the call FP7-TEST-CALL-1 and program FP7. The table includes columns for acronyms, call numbers, program numbers, projected amounts, roles, phases, and actions.

ACRONYM	CALL	PROG	PROJECTED	ROLES	PHASE	ACTIONS
DEMO1	FP7-TEST-CALL-1	FP7	200000	PC	GRANT_MANAGEMENT	FR RD
DEMO2	FP7-TEST-CALL-1	FP7	200001	PC	GRANT_MANAGEMENT	FR

IT system suite for grant management



The screenshot displays the 'RESEARCH & INNOVATION Participant Portal - Grant Management Services' interface. The top navigation bar includes the European Commission logo and the user name 'NEF AUTOPART'. The main content area is divided into several sections:

- MY PROJECT:** A sidebar on the left titled 'HORIZON 2020' provides project details:
 - Call: H2020-Adhoc-2014-20
 - Type of Action: CSA
 - Acronym: 888039 JF
 - Current Phase: Grant preparation
 - Number: 888039
 - Duration: 12 months
 - Start Date:
 - Estimated Project Cost: €258,500.00
 - Requested EU Contribution: €258,500.00
 - Contact: Jean-Francois LAMBOTTEA 'See all data ...' link and three icons (document, envelope, speech bubble) are located at the bottom of this sidebar.
- Proposal Management & Grant Preparation:** The main central area shows a progress bar for proposal 888039 - 888039 JF, dated 30/12/2013. The progress bar includes stages: Evaluated, Ranked, Invited, Prepared, Signed, and Paid. A red box highlights the 'Grant agreement data preparation' step. A 'Submit to EU' button is visible on the right.
- Messages:** A section below the progress bar, currently empty.

At the bottom of the interface, there are links for 'H2020 ONLINE MANUAL' and 'HOW TO'. The footer contains the text '© European Communities - Version 1.1.0'.

IT system suite for grant management



The screenshot displays the 'RESEARCH & INNOVATION Participant Portal - Grant Management Services' interface. The left sidebar shows 'MY PROJECT' details for 'HORIZON 2020' with call number H2020-INNO5UP-2014-5 and project number 28109. The main content area features a 'Proposal Management & Grant Preparation' section with a progress timeline from 12/04/2013 to 12/09/2014, showing stages: Submitted, Evaluated, Ranked, Invited, Prepared, Signed, and Paid. A 'Submit to EU' button is highlighted in yellow. Below the timeline is a task 'Grant agreement data preparation' with a yellow box around it. Other elements include 'Documents', 'Messages', 'Project Tools', 'H2020 ONLINE MANUAL', and a 'HOW TO' button.

Process description and reference

Process timeline

Key Project Data

Open and perform the task (Available to you when in a yellow box)

Complete the task (enabled when available to you)

Project Tools


H2020 Business Information

How to use the IT system

IT system suite for grant management

<< portal nexterli (EXTERNAL) ?

SyGMa System for Grant Management Grant Agreement Data

Project 888823 (Project 88823)	Beneficiaries	General Information	Reporting Periods	GA Information	GA Options	Financial Information	LF Overview	Work Packages	Deliverables	Milestones	Reviews	Critical Risks
 Call: H2020-INFRAIA-2014-2015 Action: CSA Resp. Unit: RTD/B/07 Duration: 36												

DOCUMENTS

Project Summary

Project 888823 (Project 888823)

Responsible Unit: RTD/B/07
 Call: H2020-INFRAIA-2014-2015
 Topic: INFRAIA-1-2014-2015 - Integrating and opening existing national and regional research infrastructures of European interest
 Type of Action: CSA
 Duration: 36

Budget Information:

Total Costs in the Proposal:	
Max EU Grant Amount(following evaluation):	256.00 €
Total Costs:	1,240.00 €
Maximum Grant Amount:	1,237.00 €

100 % of total costs

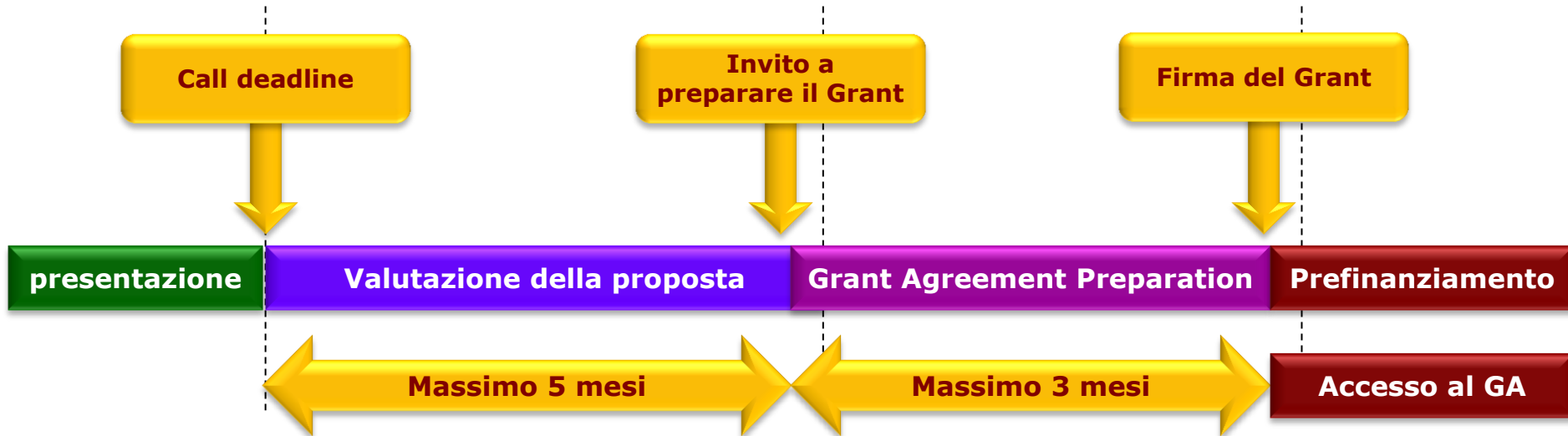
Officers:
 Project Officer: Maria ALLEGRIINI (RTD/B/07)

Deadlines:

Deadline for first version of the grant agreement data (incl. annexes)	20/05/2014
Deadline for the signature of the participants certified declarations	11/07/2014
Deadline foreseen for the signature of the grant agreement	28/07/2014

Validate

Processo soggetto a scadenza



- Massimo 5 mesi dalla data di chiusura alla fine della valutazione - fino alla fase di invito alla preparazione del Grant
- Massimo 3 mesi per preparare il Grant agreement dalla data di invito alla preparazione fino alla firma del Grant.



Impossibilità di negoziazione

- **La vostra proposta viene presa in considerazione “esattamente come viene presentata”**
 - Il Grant Agreement (GA) viene preparato sulla base della proposta selezionata per l’ottenimento dei fondi;
 - Le proposte sono valutate sulla base del loro valore non del loro potenziale.
- **MA questo non significa che “non sono più possibili cambiamenti”**
 - Cambiamenti per soddisfare le esigenze legali o finanziarie (eleggibilità)
 - Cambiamenti necessari:
 - Esigenze dovute a una revisione etica o a un esame dettagliato sulla sicurezza;
 - Dovuto alla cancellazione di partecipanti, se favolrevoli;
 - Correzione di errori amministrativi o di ovvie incongruenze.



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Grazie